

# **COMMITTEE ON ACCREDITATION MINUTES**

**January 17, 2008**

**California Commission on Teacher Credentialing  
Sheraton Ontario Airport Hotel  
Ontario, California**

## **Committee Members Present**

Joyce Abrams  
Arlinda Eaton  
Dana Griggs  
Irma Guzman Wagner  
Ed Kujawa  
Carol Leighty  
Karen O'Connor  
Ruth Sandlin  
Sue Teele  
Nancy Watkins

## **Committee Members Absent**

Lynne Cook  
David Madrigal

## **Staff Members Present**

Larry Birch, Director  
Teri Clark, Administrator  
Jo Birdsell, Consultant  
Cheryl Hickey, Consultant  
Rebecca Parker, Consultant  
Teri Ackerman, Analyst/Recorder

## **Others Present**

Leslie Peterson Schwarze  
Shane Martin  
Claire Cavallaro  
Carmen Dunlap  
Melissa Simnitt  
Debra Ramos Cano

## **CALL TO ORDER**

The meeting of the Committee on Accreditation was called to order by Dana Griggs, Co-Chair, at 8:32 a.m. on Thursday, January 17, 2008.

## **APPROVAL OF THE AGENDA**

Co-Chair Dana Griggs reviewed the agenda for the January, 2008 meeting. It was moved, seconded (Sandlin/Guzman Wagner) and carried to approve the agenda as written.

## **APPROVAL OF THE MINUTES**

The minutes of the October, 2007 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Kujawa/Eaton) and carried to approve the minutes as written.

## **CO-CHAIR AND MEMBER REPORTS**

Co-Chair, Dana Griggs announced that Co-Chair, Lynne Cook sent her regards to the COA as she was unable to attend the meeting due to family issues.

Arlinda Eaton reminded everyone of the upcoming Cal Council which will be held March 6-8 in San Jose. This year's theme will be Accreditation. Both National and State perspectives of the accreditation process will be covered. Teri Clark, Administrator of Accreditation, Larry Birch, Director of the Professional Services Division, Lynne Cook, COA Co-Chair, and Arlinda Eaton are all on the planning committee for Cal Council as is BIR member, Joel Colbert.

Ruth Sandlin thanked everyone for their kind emails during the time of the fires in her area last fall. She is relieved to announce that her home is still standing, although there were numerous neighborhood losses.

Carol Leighty apologized for missing the October COA meeting. She was also absent because of the fires and had to stay to assist with the closing of the schools in her area. She is currently dealing with 10 staff members who have lost their homes.

Ed Kujawa mentioned that he was holding 50 quilts in his car from the Novato Quilt Group waiting for distribution to Valley Center in San Diego. The quilts will go to an Indian reservation. Ed's wife was attending a quilt show 4 blocks from the COA meeting site.

Nancy Watkins announced that she has successfully defended her dissertation proposal and is currently researching and writing with hopes of defending her dissertation in May.

Sue Teele announced that she is now Associate Dean. She will continue to serve as Director of the Education Extension at UC, Riverside in addition to her new duties.

## **STAFF REPORT**

Administrator, Teri Clark announced that Sam Swafford, former Commission Director, passed away on New Year's Day. Dr. Swafford was the longest serving director in the history of the Commission.

Larry Birch, Director of Professional Services, assured members that there appear to be no cuts in the Commission budget based on the Governor's current budget proposal.

## **REPORT OF THE ACCREDITATION VISIT TO CALIFORNIA STATE UNIVERSITY, FULLERTON**

Director Larry Birch gave an overview of the joint NCATE visit and introduced the State Team Chair, Shane Martin who presented the report and answered questions. The university was represented by Claire Cavallaro, Dean of the College of Education, Carmen Dunlap, Associate Dean of Education, Melissa Simnitt and Debra Ramos Cano. Dean, Claire Cavallaro answered questions presented to the institution by the COA.

The following actions were taken on the team report and recommendations:

It was moved, seconded (Kujawa/Teele) and carried (Watkins and Eaton recused) to make the following decision for California State University, Fullerton and all of its credential programs:

The decision for California State University, Fullerton is **ACCREDITATION**.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Administrative Services Credential
  - Preliminary
  - Professional
- Clinical Rehabilitative Services
  - Language Speech and Hearing
- Education Specialist Credentials
  - Preliminary Level I
    - Mild/Moderate Disabilities
    - Mild/Moderate Disabilities Internship
    - Moderate/Severe Disabilities
    - Moderate/Severe Disabilities Internship
    - Early Childhood Special Education
    - Early Childhood Special Education Internship
  - Professional Level II
    - Mild/Moderate Disabilities
    - Moderate/Severe Disabilities
    - Early Childhood Special Education
- Health Services School Nurse
- Multiple Subject Teaching Credential
  - Multiple Subject
  - BCLAD Emphasis (Spanish)
  - Multiple Subject Internship
- Reading and Language Arts Specialist Credential
  - Reading Certificate
  - Reading and Language Arts Specialist
- Resource Specialist Certificate
- Single Subject Teaching Credential
  - Single Subject
  - Single Subject Internship

In addition:

- The institution's response to the preconditions is accepted.

- California State University, Fullerton is permitted to propose new credential programs for approval by the Committee on Accreditation.
- California State University, Fullerton will be placed on the schedule of accreditation visits for the 2014-2015 academic year subject to the continuation of the present schedule of accreditation visits by both the National Council for Accreditation of Teacher Education and the California Commission on Teacher Credentialing.

## **REPORT OF PROGRAM AND INSTITUTIONAL ACCREDITATION RECOMMENDATIONS**

Administrator, Teri Clark presented the items in this report.

### **Program(s) of Professional Preparation for the Administrative Services Credential**

It was moved, seconded (Guzman Wagner/O'Connor) and carried (Teele recused) to grant initial accreditation to the following program of professional preparation:

University of California, Riverside  
 Preliminary Administrative Services Credential  
 Preliminary Administrative Services Internship

### **Programs of Professional Preparation for the Single Subject Credential**

It was moved, seconded (Sandlin/Watkins) and carried to grant initial accreditation to the following program of professional preparation:

New College of California  
 Single Subject Credential Program

### **Programs of Professional Preparation for the Reading Specialist Credential**

It was moved, seconded (Teele/O'Connor) and carried to grant initial accreditation to the following program of professional preparation:

California State University, Monterey Bay  
 Reading Certificate

### **Programs of Professional Preparation for the Multiple and Single Subject Credentials-SB2042 Program Review**

It was moved, seconded (O'Connor/Guzman Wagner) and carried to grant initial accreditation to the following program of professional preparation:

University of Southern California  
 Single Subject BCLAD Emphasis (Korean)  
 Multiple Subject BCLAD Emphasis (Korean)

### **Programs of Professional Preparation for the Fifth Year of Study**

It was moved, seconded (Teele/Watkins) and carried to grant initial accreditation to the following program of professional preparation:

Whittier College  
Fifth Year of Study

**Programs of Professional Preparation for California Teachers of English Learners (CTEL)**

It was moved, seconded (Eaton/Teele) and carried to grant initial accreditation to the following programs of professional preparation:

CSU, San Marcos

Stanford University

University of Phoenix

It was moved, seconded (Leighty/Teele) and carried to grant initial accreditation to the following programs of professional preparation:

National Hispanic University

Alliant International University

It was moved, seconded (O'Connor/Guzman Wagner) and carried (Teele recused) to grant initial accreditation to the following program of professional preparation:

Consortia of:

University of California, Riverside

University of California, San Diego

University of California, Los Angeles

**Programs of Professional Preparation for the Education Specialist Credential**

It was moved, seconded (Kujawa/Sandlin) and carried to grant initial accreditation to the following program of professional preparation effective upon Commission approval at the January 31, 2008 Commission meeting:

Oakland Unified School District

Preliminary Level I Education Specialist Credential Program:

Education Specialist: Mild/Moderate Disabilities with Internship

Option II.\*

Level II will be offered in partnership with Alliant International University at the University.

It was moved, seconded (Guzman Wagner/O'Connor) and carried to grant initial accreditation to the following program of professional preparation:

Alliant International University

Professional Clear Level II Education Specialist Program:

Education Specialist: Mild/Moderate Disabilities

It was moved, seconded (Eaton/Teele) and carried (Guzman Wagner recused) to grant initial accreditation to the following program of professional preparation:

California State University, Stanislaus:

Preliminary Level I Education Specialist Credential Program:

Education Specialist: Mild/Moderate Disabilities with Internship Option I

Education Specialist: Moderate/Severe Disabilities with Internship Option I

### **Multiple Subject BCLAD Emphasis Program**

It was moved, seconded (Guzman Wagner/Eaton) and carried to grant initial accreditation to the following program of professional preparation:

Alliant International University

### **EXPERIMENTAL PROGRAM STANDARDS**

Consultant, Jo Birdsell presented an update on stakeholder input on the Experimental Program Standards to the COA prior to their submission for approval at the March Commission meeting. Recommendations were reviewed and discussed by the COA. It was moved, seconded (Teele/O'Connor) and carried to move this item forward, with corrections, to the Commission.

### **COA MEETING DATES FOR 2008-09**

This item was presented by Administrator, Teri Clark. Options for a proposed calendar of COA meetings through June, 2009 were presented to the COA. Because the calendar of Commission meeting dates is set through December, 2008, and no further, it was requested that the COA adopt a schedule of meeting dates for August and October, 2008 so as not to conflict with possible Commission meeting dates in 2009.

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It was moved, seconded (Sandlin/O'Connor) and carried that the COA will meet August 5-6, 2008 (Tuesday and Wednesday) and October 10, 2008 (Friday). Both meetings will be held in Sacramento.

### **NCATE PARTNERSHIP PROTOCOL AND NATIONAL RECOGNITION**

Administrator, Teri Clark gave an overview of the report on the NCATE Partnership process that California completed this past fall. COA discussion and input provided direction on the topic of the Commission pursuing National Recognition for programs offered by California's NCATE accredited institutions, allowing staff to move forward with this topic.

### **PROFESSIONAL ORGANIZATIONS AND PROCESS TO ASSESS EQUIVALENCE**

Consultant, Cheryl Hickey provided an update of this information item which was first presented at the October COA meeting. A discussion of how to better coordinate accreditation activities for programs seeking both state and professional or national accreditation was revisited. Information collected by staff from various national professional accrediting bodies to determine if and where commonalities exist was presented. Staff will continue to gather information and review priority order in an effort to streamline the equivalency process. .

### **PROGRAM APPROVAL AND POSSIBLE INACTIVE STATUS**

This information item was presented by Administrator, Teri Clark. The item was an overview of the current program status options and web site notification of active educator preparation programs. Staff was provided with direction by the COA to draft language for the COA handbook, defining general procedures for the reinstatement of inactive approved programs.

### **DEFINITIONS OF STIPULATIONS AND IMPLICATIONS OF THE LEVEL OF STIPULATION**

Administrator, Teri Clark presented this information item which revisited and continued a discussion which took place at both the August, 2007 and October, 2007 COA meetings regarding refining the definitions of stipulations and the implications of different stipulations in the revised accreditation system. In an effort to provide greater clarity to for reviewers, policy was reviewed and a rubric was presented which defined the proposed terminology for the revised accreditation system. Staff will continue to work on the stipulations, addressing different possibilities, etc, for presentation at the May COA meeting.

### **EVALUATION OF THE ACCREDIATATION SYSTEM**

Consultant, Jo Birdsell, presented an update on the subcommittee work on an evaluation plan for the revised accreditation system. Discussion was held by the COA members that will be used to inform and guide the subcommittee and staff on further work. An evaluation rubric was presented as to how the COA will know activities are being implemented successfully and how feedback will be processed. It was mentioned that there will be a learning curve of those institutions which have not been evaluated in a long time. The COA agreed that an evaluation system and information gathering process need to be designed which can be presented to legislators and other interested parties when needed, rather than having the COA and Commission reviewed by an outside entity.

### **UPDATE ON IMPLEMENTATION OF ACCREDITATION SYSTEM**

Administrator, Teri Clark, Consultants Cheryl Hickey and Jo Birdsell presented this information item pertaining to the implementation of the revised accreditation system by announcing that the *Accreditation Framework* was adopted by the Commission in December, 2007. COA discussion and input provided staff with additional information and clarification for the field. Staff reported on the status of the new accreditation Handbook, biennial reports, program assessment, site visits and recent BIR training. A training updating current BIR members is in the early planning stages. Administrator Teri Clark will review funding to see if there are enough funds to hold an additional BIR training in this fiscal year.

### **UPDATE ON SB2042 WORK TO DATE**

Teri Clark presented an update of the changes made at the two Commission meetings held since the COA met in October. Both the November and December, 2007 Commission actions were reviewed in detail. She also addressed an agenda item which was to go before the Commission at its January 31-February 1 meeting, which asks the Commission to adopt a change in program standards structure that will not utilize required elements. Examples of work completed to date on the preliminary preparation program standards will be shared with the Commission. Staff will continue to provide updates to the COA as the work progresses.

### **DEBRIEF OF ACCREDITATION DECISION MAKING ACTIVITIES**

The COA discussed the events of the meeting, agreeing that they were pleased with the outcome of the accreditation report of the visit to California State University, Fullerton. Many members wished that all of the accreditation reviews were that easy, while others questioned the depth of quantitative information but lack of qualitative information.

### **ADJOURNMENT**

The meeting was adjourned by Co-Chair, Dana Griggs at 2:50 on January 17, 2008.